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Schools Division Superintendent
Schools Division of Bulacan

Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

DepEd Task Force COVID-19
MEMORANDUM No. 426
17 June 2021

- For: **Execom and Mancom Members**
Regional Directors
Schools Division Superintendents
School Heads
- Attention: **Members of the DepEd Task Forces on COVID-19**
Health and DRRM Coordinators
- Subject: **TESTING OF THE SELF-REPORTING COVID MONITORING**
APPLICATION BEFORE MASS DISSEMINATION

The Office of the Undersecretary for Administration (OUA), through the Information and Communications Technology Service (ICTS), would like to request all concerned to test the monitoring questions that have been initially prepared by DepEd Task Force COVID-19 (DTFC) on the status of vaccination at the Department via the DepEd Monitoring Application.

This monitoring initiative aims to accurately gather information directly from DepEd's vaccinees and personnel. The Department must take advantage of the prowess and promptness of this tool, because through it, there will be no need for manual consolidation of data in all governance levels (i.e., schools, divisions, and regions). The DepEd Monitoring Application automatically consolidates information and presents reports as soon as the needed information is collected from respondents. It can also generate reports per division and region. Overall, this technology simplifies and lessens administrative tasks and minimizes inaccuracy and errors in data collection.

In this regard, kindly take note of the following and accomplish all necessary steps:

1. **Using your mobile phone, download the Self-Reporting COVID Vaccination App** by clicking it (the hyperlinked texts), or through



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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<https://drive.google.com/file/d/16NTm3CGVQ-0lfcCeohWHQ7lMdiVAy-GY/view>.

2. Use the following user credentials to log-in:

- a. Mobile application sign-in:
Username: usertest@intelimina.com
Password: deped_b@c
- b. DepEd Commons sign-in:
Username: demo_teacher@intelimina.com
Password: deped_b@c

3. Click on Surveys/Trackers

4. Go to Self-Reporting for COVID-19 Vaccination

- a. The **revisions allowed tag** permits the user to go back to the app and report their update once vaccinated.
- b. The reports are then collected as the users report their activities.

5. Check the questions, if needed



- a. Revisions or deletion of questions if there are errors
- b. Addition of questions

Kindly note that **seven (7) days will be given for the testing and revision of questions.** This is in preparation for mass dissemination.

With this, the OUA enjoins all concerned to actively and mindfully participate in this activity. Please consider that the outcome of this shall greatly contribute to the decision-making process of the department's leaders and officials. Only with timely and accurate information can we provide appropriate solutions to DepEd's concerns.

For all future correspondence, queries and concerns on this subject, particularly comments and suggestions, please contact the ICTS through email at icts@deped.gov.ph and/or deped@intelimina.com.

For immediate and appropriate action.



ALAIN DEL B. PASCUA
Undersecretary
Chairperson, DepEd Task Force COVID-19



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