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Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

DEPARTMENT OF EDUCATION  
RECORDS SECTION, REGIONAL OFFICE NO. III

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By: \_\_\_\_\_ Date: 26 2021

REGIONAL MEMORANDUM  
No. 180 s. 2021

**DISSEMINATION OF OUA MEMO 00-0521-0165, DATED MAY 25, 2021, RE:  
TRAINING ON BUILDING AN IMPACTFUL RESUME AND ONLINE  
PROFESSIONAL BRAND FOR GRADE 12 LEARNERS AND TEACHERS**

To: Schools Division Superintendents

1. For the information and guidance of all concerned, enclosed is OUA Memo 00-0521-0165, dated May 25, 2021, re: Training on Building an Impactful Resume and Online Professional Brand for Grade 12 Learners and Teachers.
2. Wide dissemination of this Memorandum is hereby enjoined.

*MAY B. ECLAR*  
**MAY B. ECLAR, PhD, CESO III**  
Regional Director

Encl.: as stated

C/mdd  
May 25, 2021

Reproduction No. 130 s. 2021

**ZENIA G. MOSTOLES, Ed.D., CESO V**  
Schools Division Superintendent  
Schools Division of Bulacan . *ZG*



Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P  
Telephone Number: (045) 598-8580 to 89; Email Address: region3@deped.gov.ph



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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0521-0165**  
**MEMORANDUM**  
25 May 2021

For: **Regional Directors**  
**BARMM Education Minister**  
**Schools Division Superintendents**  
**School Heads**  
**All Others Concerned**

Subject: **TRAINING ON BUILDING AN IMPACTFUL RESUME AND  
ONLINE PROFESSIONAL BRAND FOR GRADE 12 LEARNERS  
AND TEACHERS**

The Office of the Undersecretary for Administration (OUA) in partnership with **Microsoft Philippines** will be launching a nationwide training for Grade 12 learners and teachers on "**Building an Impactful Resume and Online Professional Brand**" to support learners with workforce advantage and readiness through the online platform **LinkedIn**.

Supported by the **Employers Confederation of the Philippines (ECOP)**, the training aims to help graduating Grade 12 learners build their online professional profiles and support the goals for competency building and employability by making available online training courses and also connecting them with industry practitioners and potential partners in education. Attached is the recently issued Aide Memoire for guidance in relation to the activity.

The launch will be conducted online via **Microsoft Teams on 01 June 2021 (Tuesday) at 1:00PM**. The link to the event will be given closer to the date of the launch.

For questions and concerns about the training, please contact Ms. Clarissa Segismundo, Education Programs Lead, Microsoft Philippines via email at [clarissa.segismundo@microsoft.com](mailto:clarissa.segismundo@microsoft.com).

For immediate and appropriate action.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



**Office of the Undersecretary for Administration (OUA)**  
*Administrative Service (AS), Information and Communications Technology Service (ICTS),  
Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support*



Republic of the Philippines  
Department of Education  
REGION III-CENTRAL LUZON

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DEPARTMENT OF EDUCATION  
RECORDS SECTION, REGIONAL OFFICE NO. 3  
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By: \_\_\_\_\_ Date: MAY 26 2021

REGIONAL MEMORANDUM  
No. 180 s. 2021

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*MAY/B*  
**MAY/B. ECLAR, PhD, CESO III**  
Regional Director

Encl.: as stated

Clmd1  
May 25, 2021

Reproduction No. 104 s. 2021  
**ZENIA G. MOSTOLES, Ed.D., CESO V**  
Schools Division Superintendent  
Schools Division of Bulacan



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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0521-0165**  
**MEMORANDUM**  
25 May 2021

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**Office of the Undersecretary for Administration (OUA)**  
*Administrative Service (AS), Information and Communications Technology Service (ICTS),  
Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support*