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Schools Division Superintendent
Schools Division of Bulacan

Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

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REGIONAL MEMORANDUM
No. 023, s. 2021

To: **Schools Division Superintendents**

**COMPETENCY NEEDS ASSESSMENT FOR THE TRAINING PROGRAM
ON SCHOOL LEADERSHIP AND MANAGEMENT (TPSLM)
FOR UNTRAINED SCHOOL HEADS**

1. Propelled by its desire to equip school heads with the necessary competencies and skills to lead and manage schools, this Office, through the Human Resource Development Division (HRDD), shall conduct the **Training Program on School Leadership and Management (TPSLM)** for untrained school heads.
2. The TPSLM, which is anchored on the Philippine Professional Standards for School Heads (PPSH), shall be subjected to the recognition process by the National Educators Academy of the Philippines (NEAP) in order to qualify it for Continuing Professional Development (CPD) units and may serve as basis for promotion and reclassification of position.
3. The target participants for this activity are school heads who are untrained in the School Heads Development Program (SHDP) and who shall be selected based on the following levels of priority:
 - 3.1. Incumbent School Heads (SHs) who are NQESH/Principals' Test Passers
 - 3.2. Incumbent School Heads (SHs) who are SDO designated Teachers-in-Charge (TICs) / Officers-in-Charge (OICs) who are not Principals' Test Passers
3. Attached to this Memorandum is the list of target participants per Schools Division Office (SDO) which was prepared by the respective SDOs through their SEPS-HR in the submitted/accomplished Google Sheet required by the HRDD as stated in Regional Memorandum No. 023 dated January 28, 2021 titled "Updated Report on the List of School Heads without SHDP Training".
4. Only incumbent school heads who have been identified in the said list and who have met the selection criteria shall be given slots in the TPSLM which shall be delivered beginning with Module 1 in multiple/successive batches via online platform in a schedule to be announced in a separate memorandum.



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5. Since the TPSLM is designed with a series of pre-training activities such as the administration of a survey questionnaire and a pre-test, any addition or substitution of participants is strictly prohibited; hence, Schools Division Superintendents are highly enjoined to validate the attached list of target participants for finality.

6. As initial pre-work of the TPSLM, the identified target participants are requested to accomplish the online Competency Needs Assessment in the form of a SURVEY QUESTIONNAIRE through link <http://bit.ly/ro3SurveyTPSLM> which shall be opened from March 30, 2021 up to April 12, 2021 only.

7. For questions and clarifications regarding the conduct of this activity, please contact Mr. Arnel A. Usman, PhD, Education Program Supervisor, at telephone number 0935-4721853 or e-mail arnel.usman@deped.gov.ph. Queries on the list of target participants may be directed to Mr. Bryan L. Vicente, Education Program Specialist, at telephone number 0922-5770617 or e-mail bryan.vicente@deped.gov.ph.

8. Compliance with this Memorandum is desired.


MAY B. ECLAR, PhD, CESO III
Regional Director

HRDD1/hrdd4
March 29, 2021

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