



Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OF BULACAN

January 25, 2021

To: CID Chief  
Education Program Supervisor – Alternative Learning System  
All Others Concerned

1. This is to inform all concerned of the renewal designation of all ALS Program Implementers i.e. District ALS Coordinators (DALSCs) and ALS Mobile Teachers (ASLMTs) for Calendar Year 2021. The designation shall emanate from the Office of the undersigned.
2. Just to reiterate, DepEd Order No. 60 s. 2014 requires all ALS Program Implementers to render full-time service to provide effective and wide range programs to our out-of-school youths (OSYs). Enclosed is the list of their duties and responsibilities.
3. ALS Program Implementers who failed to meet the required deliverables in the performance of their duties and functions based on the evaluation/validation of the Education Program Specialist in ALS and EPS – ALS can be terminated and instead will be given teaching loads in the formal class.
4. The criteria in the nomination for ALS Program Implementers are as follows:
  - 4.1. has the willingness to serve the underserved, less privileged learners in the depressed areas;
  - 4.2. has positive work attitude; and
  - 4.3. preferably has motorcycle to cover greater number of learners in far flung areas.
5. The enclosures contain the list of responsibilities, duties and policy recommendation in the designation of DALSCs and ALSMTs and list of proposed names.
6. For guidance and compliance.

  
ZENIA G. MOSTOLES, EdD, CESO V  
Schools Division Superintendent

**DIVISION LETTER**  
No. 009 s. 2021



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)





Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

Enclosure No. 1 to Division Letter No. \_\_\_\_\_ s.2021

**DUTIES AND RESPONSIBILITIES OF DISTRICT ALS COORDINATORS**

1. Coordinate and participate in the planning for development and implementation of ALS projects
2. Prepare action plan in coordination with the ALS ES I and Public Schools District Supervisors (PSDS)
3. Prepare performance targets
4. Prepare project proposals to source out funds in coordination with the ALS ES I and Public Schools District Supervisors (PSDS)

**Advocacy & Social Mobilization**

5. Conduct linkaging and networking with LGUs, NGOs and other stakeholders
6. Use various strategies in raising awareness on the ALS programs/projects

**Materials Development**

7. Prepare and develop community based-learning materials and other supplementary learning materials
8. Adapt existing ALS materials and other supplementary learning materials by localizing them
9. Adopt existing ALS materials and other supplementary learning materials
10. Translate ALS learning materials and other learning materials into the local language of the learners or communities where he/she conducts learning sessions as the need arises

**Capability Building**

11. Provide technical assistance to the mobile teacher, community leaders and other stakeholders
12. Serve as resource person, facilitator, and moderator during orientations, seminars, training, etc.

**Conduct of Learning Sessions**

13. Determine learning needs of learners using the Individual Learning Agreement (ILA) and then conducts evaluation to determine the entry and exit level of learners using the Functional Literacy Test (FLT) and other ALS assessment tools
14. Conduct learning sessions using ALS core modules and other materials for at least 10 months in a year
15. Devise plans and implements them in order to sustain gains of learners from the ALS programs
16. Conduct home visits, individual tutorials, counseling and other need-driven activities in an effort to retain and win the learners back to the literacy sessions
17. Assist in the preparation of learning portfolio
18. Benchmark best practices of ALS Mobile Teachers in other divisions/other regions

**Monitoring & Evaluation (M&E)**

19. Monitor and evaluate ALS programs /projects within the district
20. Monitor and evaluate the learners' learning progress

**Research and Development**

21. Coordinate and conduct action research and development activities

**Learner's Information System (LIS)**

22. Gather data/information
23. Establish a functional LIS at the District level
24. Prepare status and progress report of the different ALS programs/projects



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)





Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

**DUTIES AND RESPONSIBILITIES OF ALS MOBILE TEACHERS**

**Advocacy and Community Organization and Mobilization**

1. Coordinate with community leaders to identify potential learners and organizes learning groups; for ALS Basic Literacy Program, Accreditation and Equivalency System and other ALS projects.
2. Conduct literacy mapping
3. Advocate ALS programs and networks with other government organizations, non-government organizations and other people's organizations for potential support and/or partnerships; e.g. establishing a CLC
4. Establish functional networking and reporting system

**Conduct of Learning Sessions**

4. Conduct learning needs of learners using the Individual Learning Agreement (ILA)
5. Conduct evaluation to determine the entry and exit level of learners using Functional Literacy Test (FLT) and other ALS assessment tool
6. Conduct learning sessions using ALS learning modules and supplementary materials for at least 10 months in a year
7. Devise plans and implements them in order to sustain gains of learners from the ALS programs
8. Conduct home visits, individual tutorials, counseling and other need- driven activities in an effort to retain and win the learners back to the literacy sessions
9. Assist in the preparation of learning portfolio
10. Benchmark best practices of ALS Mobile Teachers in other divisions/other regions

**Materials development and/or adaptation**

11. Prepare and develop community-based learning materials and other supplementary learning materials
12. Adapt existing ALS learning materials and other supplementary learning materials by localizing them
13. Adopt existing ALS learning materials and other supplementary learning materials
14. Translate ALS learning materials and other learning materials into the local language of the learners or communities where he/she conducts learning sessions as the need arises

**Research and Development**

16. Conduct action-research activity to improve teaching-learning process as well as delivery of ALS programs/projects

**Learner's Information System (MIS)**

17. Gather data on ALS programs/projects
18. Establish functional reporting system



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)





Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

Enclosure No. 2 to Division Letter No. \_\_\_\_\_ s.2021

**PROPOSED DISTRICT ALS COORDINATORS and MOBILE TEACHERS**  
*(Based on the Evaluation/Validation of EPSA and EPS in ALS)*  
**CY 2021**

DISTRICT	NAME OF DALSC	MOBILE TEACHER
1. ANGAT	Ronaldo S. Bantog	Benecio F. Flores Jan Francis M. Samaniego
2. BALIUAG NORTH	Purita G. dela Cruz	Donna Andrea G. Lopez Aiko G. Santillan
3. BALIUAG SOUTH	Mylene E. Isidro Oliva G. Santos	Carlino C. Bernil Jelenie S. Hipolito*
4. BALAGTAS	Celedonio D. Estacio	Benly R. Cruzat Vergiemia B. Perez
5. BOCAUE	John Martn T. Alejandro	Ramiljun A. Tagaysay John Reymond T. Santos
6. BUSTOS	Yolanda T. Bitangcol	Diana Ross DG Sanchez**
7. CALUMPIT NORTH	Rosalie Marquez	
8. CALUMPIT SOUTH	Abigael Mercado	Myra Lian Bunag Cherry Marcos
9. BULAKAN	Grace Novales	Joseph Jimboy Dela Rosa
10. DRT	Ryan DJ. Villegas Ronel DC. Esteban	
11. GUIGUINTO	Joan D. Condat Rodante Jumaquio *	Gil DG. Ortega Cherilyn Grace M. Valdez
12. HAGONoy EAST	Leonardo Santos	Mark Joseph Nabong
13. HAGONoy WEST	Shiella Marie De Guzman	Marcelo Mayor
14. MARILAO NORTH	Melissa F. Serrano	Carla V. Dela Cruz
15. MARILAO SOUTH	Enrique A. Sanchez Lyza Marie H. Mendoza	
16. OBANDO	Simplicio Alcantara	Mary Edlyn Bermudo
17. NORZAGARAY EAST	Shiela F. Castillo Julie Ann C. Ronquillo	Alvin O. Solivar
18. NORZAGARAY WEST	Myrheene A. Albano	Federico A. Laynes Jr.



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)





Republic of the Philippines  
 Department of Education  
 Region III  
**SCHOOLS DIVISION OF BULACAN**

19. PAOMBONG	Jayke Edward Ty	Macroel Reyes
20. PANDI NORTH	Dhoreena Liza G. de Leon	Mary Joy DC. Roxas
21. PANDI SOUTH	Rowena L. Santos Estelito R. del Rosario	
22. PLARIDEL	Richelle Ann L. Santos	Elenito J. Santos John Paul M. Sagum
23. PULILAN	Ma. Leila Martin	Joselito Salonga
24. SAN ILDEFONSO NORTH	Vladimirh Rodriguez	Mary Grace A. Ferrer
25. SAN ILDEFONSO SOUTH	Leni de Guzman	Glenn A. Santiago
26. SAN RAFAEL EAST	Lamberto O. Ventura, Jr.	Roderick P. Sotto Michael Leonard I. Carpio
27. SAN RAFAEL WEST	Ramon C. dela Rosa	Erika Ellaine R. Ramos
28. SAN MIGUEL NORTH	Jonathan G. Lim	Orlando D. Gonzales Roxane A. Culala
29. SAN MIGUEL SOUTH	Bernal F. Gamboa	
30. SAN MIGUEL CENTRAL		Rolando G. Del Rosario
31. STA. MARIA EAST	Mary Ann P. Lucio	
32. STA. MARIA WEST	Mary Ann G. Montecastro	
33. STA MARIA CENTRAL	Peddieboy B. Sarmiento	Henry S. Ventura Roland A. Quiozon

Prepared by:

  
**OLVIA G. TORRES, PhD**  
 EPS1-ALS

Noted:

  
**GREGORIO C. QUINTO, JR. EdD**  
 CID-Chief

Remarks:

- \*\* For resignation
- \* For transfer to formal



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
 website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)





Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

---

\_\_\_\_\_ Date

Mr/Ms \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This is to inform you of your designation as \_\_\_\_\_ in the  
\_\_\_\_\_ District for Calendar Year 2021.

It is expected that you establish coordination with the District Supervisor where you are assigned.

Please be guided accordingly.

Recommending Approval:

**ROWENA T. QUIAMBAO, CESE**  
Assistant Schools Division Superintendent

Approved:

**ZENIA G. MOSTOLES, EdD, CESO V**  
Schools Division Superintendent



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)





Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OF BULACAN

---

Enclosure No. 3 to Division Letter No. 9, s. 2021

**Policy Recommendation in the Designation of ALS District Coordinators and Mobile Teachers**

1. has permanent appointment as teacher in elementary/secondary level;
2. has good record as ALS Volunteer with at least 40 hours;
3. has positive work attitude; receptive to suggestions;
4. creative and resourceful in teaching the ALS clients;
5. has no derogatory record;
6. committed to serve out-of-school youths/SPED learners;
7. computer literate; and
8. preferably has motorcycle (knows how to drive a motorcycle)



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)

