



Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF BULACAN**

**MEMORANDUM**

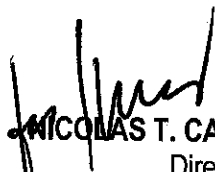
To : All Division and School Nurse II Personnel  
From : OIC, Office of the Schools Division Superintendent  
Subject : Issuance of Appointments To Incumbents of Nurse II Items  
Date : September 1, 2020

This is to inform the concerned personnel of the DBM Budget Circular No. 2020-4 dated July 17, 2020 about the Upgrading of the Entry Level and the modification in the position attributes of Nurse Items.

In this connection, all affected Nurse II incumbents are instructed to submit the following documents in three copies for the preparation of their appointments to Nurse I positions, Salary Grade 15. No adjustments in salaries will be made. Said appointments shall be forwarded to the Civil Service Commission for attestation:

- a. Personal Data Sheet (CSC Form 212)
- b. Position Description Form
- c. Assumption to Duty
- d. Authenticated PRC License
- e. Authenticated Official Transcript of Records

For information and strict compliance.

  
**NICOLAS T. CAPULONG, Ph.D., CESO V**  
Director III  
OIC, Office of the Regional Director and  
concurrent OIC, Office of the Schools Division Superintendent



