



January 21, 2020

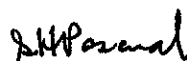
To: Secondary School Principals/OICs  
SHS Administrative Officer II  
SHS Administrative Assistant II  
All Others Concerned

There will be a meeting of all SHS Administrative Officer II and SHS Administrative Assistant II on January 27, 2020, 9:00am at the Conference Hall, SDO Building.

Agenda:

1. Duties and responsibilities of SHS Administrative Officer II and SHS Administrative Assistant II
2. School Reassignments

100% attendance shall be strictly observed.

  
**GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent

Division Letter  
No. 24 s. 2020



ISO 9001:2015 CERTIFIED  
Registration Number: DE-50500546 QM15

