



## Republic of the Philippines Department of Education Region III

## SCHOOLS DIVISION OF BULACAN



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan website: https://bulacandeped.com email. bulacan@deped.gov.ph

January 21, 2020

To: Secondary School Principals/OICs
SHS Administrative Officer II
SHS Administrative Assistant II
All Others Concerned

There will be a meeting of all SHS Administrative Officer II and SHS Administrative Assistant II on January 27, 2020, 9:00am at the Conference Hall, SDO Building.

## Agenda:

- 1. Duties and responsibilities of SHS Administrative Officer II and SHS Administrative Assistant II
- 2. School Reassignments

100% attendance shall be strictly observed.

GERMELINA H. PASCUAL, CESO V Schools Division Superintendent

Division Letter No. 124 s. 2020



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