

Adv (4)



Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OF BULACAN

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ADVISORY  
No. 004 s. 2020

To: High School Principals of EDDIS II  
All Others Concerned


From: The Schools Division Superintendent

Subject: Computer Development Training Program of BelSam System Technology  
Training Services

Date: January 15, 2020

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1. BelSam System Technology Training Services located in Silverdale Residence, Tangos, Baliwag, Bulacan is inviting high school students to their Computer Development Training Program (Two hours per session for 14 weeks with affordable fee).
2. Attached is the letter of invitation and contact number for further clarification and queries as to the amount of registration and other details.
3. Public secondary school heads are reminded of DepEd Order No. 66 s. 2017, Implementing Guidelines on the Conduct of Off-Campus Activities and DepEd Order No. 19 s. 2008, Implementation of No Collection Policy in all Public Elementary and Secondary Schools.

  
GERMELINA H. PASCUAL, CESO V  
Schools Division Superintendent



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)



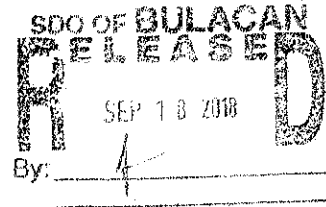
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September 18, 2018

Division **Advisory**  
No. 070 s. 2018



To : Public Elementary and Secondary School Heads/ OICs/ Administrators  
From : The Schools Division Superintendent  
Subject: Belsam System Technology Training Services Computer Development Training Program

Attached is a letter from Sidney G. Bustamante, President, Belsam System Technology Training Services, on the above subject, for information.

  
ZENIA G. MOSTOLIS, Ed. D., CESO V  
Schools Division Superintendent

*Handwritten notes at the bottom left corner.*



DEPARTMENT OF  
TRADE & INDUSTRY  
PHILIPPINES

This certifies that

**BELSAM SYSTEM TECHNOLOGY TRAINING SERVICES**  
(National)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

**SIDNEY GERONIMO BUSTAMANTE**

LOT 7, BLK 19 SILVERDALE SUBD., TANGOS, BALIUAG, BULACAN, REGION 3 (CENTRAL LUZON)

is valid from 14 June 2018 to 14 June 2023 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled.

In testimony whereof, I hereby sign this

**Certificate of  
Business Name Registration**

and issue the same on this 14th day of June 2018 in the Philippines.

  
**RAMON M. LOPEZ**  
Secretary

**Certificate No. 05409414**

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.

DEPARTMENT OF  
TRADE & INDUSTRY  
PHILIPPINES  
TRN 8970522

REPUBLIKA NG PILIPINAS  
 KAGAWARAN NG PANANALAPI  
 KAWANIHAN NG RENTAS INTERNAS  
 REVENUE REGION NO. 005  
 REVENUE DISTRICT NO. 25A

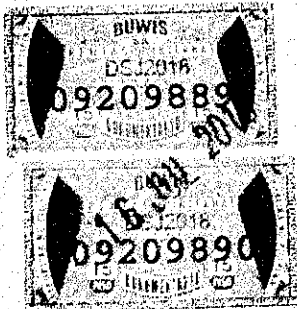
BIR Form No. **2303**  
 Revised July 1997

OCN4RC0001213208

**CERTIFICATE OF REGISTRATION**

Business Registration:  
 July 16, 2018

TIN 723-258-712-000	NAME BUSTAMANTE, SIDNEY GERONIMO	REGISTRATION DATE EO98 06/06/2018
REGISTERED ADDRESS 117 B19 SILVERDALE SUBD TANGOS BALIWAG BULACAN 3006		
REGISTERED ACTIVITY(IES) TAX TYPE INCOME TAX REGISTRATION FEE		
PERCENTAGE TAX - QUARTERLY		
TRADE NAME BELSAM SYSTEM TECHNOLOGY TRAINING SERVICES		LINE OF BUSINESS / INDUSTRY 8159 OTHER PRIVATE EDUCATION SERVICES, N.E.C.
<p><b>REMINDERS:</b></p> <ol style="list-style-type: none"> <li>PAYMENT OF ANNUAL REGISTRATION FEE ON OR BEFORE JANUARY 31, USING BIR FORM NO. 0605.</li> <li>FILING OF REQUIRED RETURN/S TO CONFORM WITH THE ABOVE TAX TYPE/S, WHETHER WITH OR WITHOUT BUSINESS OPERATION, TO AVOID PENALTIES.</li> <li>THE FOLLOWING SHALL LIKEWISE BE ACCOMPLISHED:                     <ul style="list-style-type: none"> <li>APPLICATION FOR REGISTRATION OF MANUAL BOOKS OF ACCOUNTS AND/OR COMPUTERIZED ACCOUNTING SYSTEM OR COMPONENTS THEREOF (BIR FORM NO. 1900)</li> <li>APPLICATION FOR AUTHORITY TO PRINT MANUAL RECEIPTS AND INVOICES (BIR FORM NO. 1906)</li> </ul> </li> <li>IMMEDIATELY INFORM THIS DISTRICT OFFICE IN CASE OF TRANSFER/CESSATION OF BUSINESS AND OTHER CONCERNS BY FILING BIR FORM NO. 1905 TO STOP GENERATION OF OPEN CASES</li> </ol>		



I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

REY ROBERTO Y. MANALILI

AMALIA E. DE LEON  
 Asst. Revenue District Officer

REVENUE DISTRICT OFFICER (signature over printed name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.

EN

# ASK FOR RECEIPT

This will ensure that the taxes on your purchases will be remitted to the government. It will be used for the development of the Philippines.

# BIR

## 2 to 4 YEARS IMPRISONMENT FOR NON-ISSUANCE OF RECEIPT

REPORT VIOLATORS TO ANY OF THE FOLLOWING:

- BIR CONTACT CENTER  (02)981-8888
- [commissioner@bir.gov.ph](mailto:commissioner@bir.gov.ph)

- ANY BIR OFFICE

BELSAM SYSTEM TECHNOLOGY TRAINING SERVICES

(Name of Business Establishment)

**723-258-712-000**

(TIN)

This NOTICE must be posted within this establishment in an area conspicuous to the public view (RR 7-2005/4-11-05).

# BELSAM

Information Technology



## YOUR SUCCESSES IS OUR FUTURE

Blk 7, Lot 19, Silverdale Residence, Tangos, Baliuag, Bulacan

BIR Permit No. CCN4RC0001213208

Tel: (094) 812 1202 Mobile No.: 0945 887 5342 or 0995 525 8461

Email: [sidney@al-nassaeem.com](mailto:sidney@al-nassaeem.com)



# *Belsam System Technology Training Services*

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- ❖ Organizational Chart
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# Introduction

**BELSAM System Technology Training Services** is one of the leading multi discipline Information Technology Training Services with the Department of Trade and Industry under Registration Certificate no.: **05409414** and BIR OR no.: **CCN4RC0001213208**

Our Business organization is dedicated to promote IT Education thru accredited Prestigious Institute and approve by the Department of Education (**DepEd**) particularly in the Province of Bulacan.

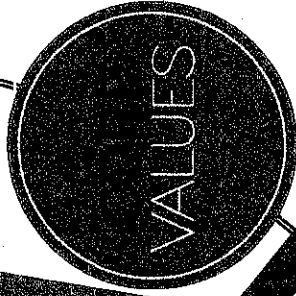
**BELSAM System Technology** was established with Professional, Responsible, Skilled and Experienced managers and staff that are knowledgeable in the specialized fields of each Division. Our Business with its perceived understanding of the importance of modern world with computer technology, have come up with a creative business plan based on a strategic platform in pursuit of performing high level quality standards that we can implement to ensure excellent services that we can provide to our students.

Our Vision is to educate and serve every Filipino a high quality IT based education specially those who were having financial difficulties in order to prepare them to the global market.

To be leading IT Based Education who will provide excellent services to new and current student.

BELSAM System Technology Training Services is committed extend an educational development program to interested recipients at a very low & affordable cost especially on a computer literacy thru accredited IT institutions who will provide the facilities for learning and thus serves as a gateway for science and technology enhancement knowledge acquisitions .

Integrity: We will act honestly and with Integrity. We will do the right thing and behave properly, regardless of the circumstances and whether or not others will observe our actions. We will operate with a respect and concern for the environment, the community , and the people with whom we work, and will aim to minimize the impact of our activities.



## WEEK-END CLASS MECHANICS AND HOW IT WORKS

BELSAM System Technology Training Services provide 5 sessions in a day from 7-9am to 3-5pm (2 hours every session). In this case which we can cater 25 students only for computer laboratory, we will end-up to make 2 sections in one schedule/session. 1 section for laboratory room & 1 section for lecture room, so we can accommodate 50 students in 1 session.

At the end of the day, we provide all students attendance to school faculty for record & payments purposes. In the figure 1.1 shown sample of attendance of one Sunday class from 7am to 5 pm & in the figure 1.2 shown the actual computation of what the Institution will receive in one week.

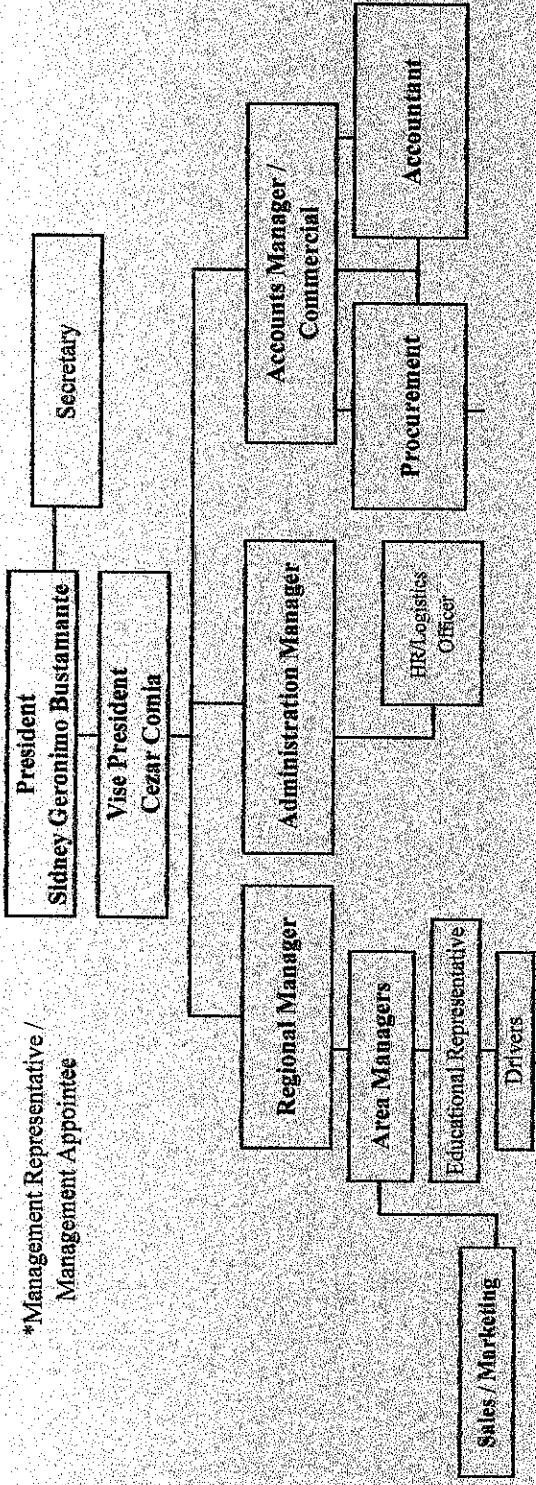
Requirements in operation:-

One room that will serve as \_\_\_\_\_ Station. (as office, registration, payments purposes)  
One big room that can handle 50-60 persons. ( for parents orientation purposes during opening of class. )

- ❖ Computer laboratory with projector.
- ❖ Lecture room with projector.
- ❖ Calibrated IT professors

# ORGANIZATION CHART

\*Management Representative /  
Management Appointee



## Company Resources

### Equipment

- 5 Light Vehicle
- 25 Single Motors
- Full Office Equipment
- Office Facility

### Manpower

- Management staff
- Sales Representative
- Drivers