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December 2, 2019

To: CID Chief
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

In order to make comprehensive analysis on the annual accomplishments and to finalize the remaining activities of the English Area, there will be a meeting of all District English Advisers/Coordinators and Secondary English Department Heads/Coordinators on December 10, 2019 (Tuesday), 9:30AM at San Ildefonso National High School, San Ildefonso, Bulacan.

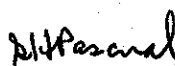
The agenda of the meeting are as follows:

1. Submission of Year End Accomplishment Reports;
2. Analysis on the Results of the 2019 RSPC;
3. Discussions of the remaining activities of Campus Journalism;
4. Schedule of Validation of CIPs, Action Researches and Innovation;
5. Conduct of Random Assessment of Reading Proficiency;
6. Implementation of Division English Action Research on the Localized English 8 Materials
7. Distribution of Certificate of Recognition to the Writers of Literary Pieces;
8. Upcoming English trainings and seminars; and
9. Other important matters.

Transportation and snack allowance of the personnel involved in this activity shall be taken from canteen funds/local funds subject to the usual accounting and auditing rules and regulations.

This letter serves as Travel Order of the personnel involved in this activity.

An attendance of 100% is earnestly desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

DIVISION LETTER

No. 251, s.2019



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