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SCHOOLS DIVISION OF BULACAN

Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
website: <https://bulacandeped.com> email: bulacan@deped.gov.ph

October 16, 2019

TO: School Heads Concerned
(Through the District Supervisor Concerned)



Attached please find the letter from Mr. Marlon G. Matuguina, Project Manager, Save the Children Philippines (SCP), Magallanes Village, Makati City dated October 11, 2019 on the request to conduct Focus Group Discussion (FGD) with select schools on October 22 and 23, 2019, as follows:

Date	School	Venue
October 22, 2019 (Morning)	Frances ES	Frances ES, Frances Calumpit, Bulacan
October 22, 2019 (Afternoon)	Frances HS	Frances HS, Frances Calumpit, Bulacan
October 23, 2019	Banga HS	Banga High School, Banga Plaridel Bulacan
	Plaridel CS	
	Don Nemencio Clemenia MES	
	Bintog ES	
	San Jose ES	

Request for clarifications may be directed to the project proponent through the contact numbers provided in the basic communication.

100% participation of all concerned is expected.

Very truly yours,


ZENIA G. MOSTOLES, Ed.D., CESO V
Schools Division Superintendent 

1/20

MEMORANDUM NO. 048 s 2019



ISO 9001:2015 CERTIFIED
Registration Number: DE-50500546 QM15



October 11, 2019

ZENIA G. MOSTOLES, Ed.D., CESO V

Schools Division Superintendent
Schools Division of Bulacan
City of Malolos, Bulacan

ATTN: PEDRO G. LACAP
Division DRRM Coordinator

Dear Ma'am Mostoles,

Greetings from Save the Children Philippines!

Save the Children Philippines (SCP) is working in partnership with Department of Education's Disaster Risk Reduction and Management Service (DRRMS) and Information, Communication and Technology Service (ICTS) to implement the *Education Safe from Disasters Project: Developing an Ecosystem for Comprehensive Safe School Safety in the Philippines* with the support from Prudence Foundation.

The project aims to develop a comprehensive information management system building on the three core applications namely Rapid Assessment of Damages Report (RADaR), School Watching Application (SWApp) and Comprehensive School Safety (CSS) Monitoring Tool. These applications and information system will help schools in collection, consolidation and analysis of data that could be used in DRRM planning and decision making.

User guide modules will also be developed alongside with development of the system and applications to provide the users with ready and accessible references to install, navigate and use the system and applications.

In line with this, may we request to conduct Focus Group Discussion (FGD) with selected school DRRM Coordinators, elementary and secondary students from Bulacan on October 22-23, 2019. The Division of Bulacan was selected for this activity since the division was already part of the previous programs of the Save the Children wherein teachers and students were organized and exposed to numerous DRRM activities. Attached herewith is the proposed schedule of the FGD together with the criteria for selection of participants.

Mr. James Rory Grecia, SCP's Area Coordinator, will coordinate with your office regarding our request. You or your staff may also get in touch with him through this phone number 0977-389-1196 or email address James.Grecia@savethechildren.org. Thank you and looking forward to your positive response.

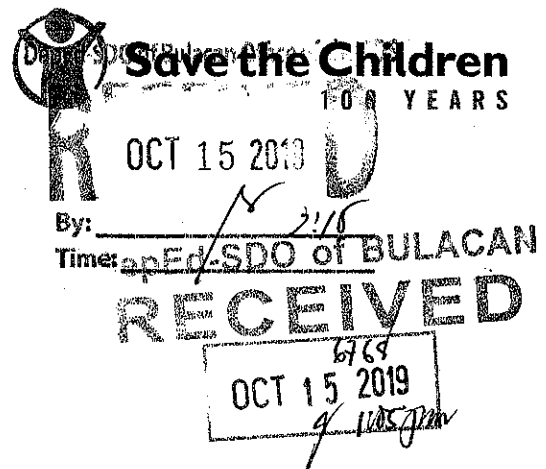
Sincerely,


Marlon G. Matuguina
Project Manager
Save the Children Philippines

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Proposed Schedule of Focus Group Discussion

Date	Time	Activity	Participants' Criteria
October 22	9:30-11:00 AM (1.5 hours)	FGD with 5-7 Elementary Students	Elementary Students/child/youth leaders (aged 10-11 years old) of both sexes who are with and without prior experience conducting the School Watching and Hazard Mapping Participation of learners with disability and/or special needs is highly encouraged.
	2:00 -3:30 PM (1.5 hours)	FGD with 5-7 Junior High School Students	Junior High School Students/child/youth leaders of both sexes who are with and without prior experience conducting the School Watching and Hazard Mapping Participation of learners with disability and/or special needs is highly encouraged.
October 23	9:30 -11:00 AM (1.5 hours)	FGD with 5-7 Senior High School Students	Senior High School Students/child/youth leaders of both sexes who are with and without prior experience conducting the School Watching and Hazard Mapping Participation of learners with disability and/or special needs is highly encouraged.
	2:00 – 3:30 PM	FGD with 5-7 School DRRM Coordinators	School DRRM Coordinators from an elementary and secondary school (except Sta. Cruz NHS and Obando School of Fisheries) of varying length of experience as DRRM coordinators