



SCHOOLS DIVISION OF BULACAN

Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
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OFFICE MEMORANDUM

To: Assistant Schools Division Superintendents
Division Chiefs
District Supervisors
All Secondary School Heads
All Others Concerned

From: The Schools Division Superintendent

Subject: Executive Committee Meeting (EXECOM)

Date: September 12, 2019

This is to inform all concerned that an Executive Committee Meeting (EXECOM) is scheduled on September 23, 2019 (Monday) @ 9:00AM-onwards at Mariano Ponce Hall, Hiyas Convention Center.

The participants in this activity are the Superintendent, ASDS, Division Chiefs and all school heads of secondary schools enumerated in Enclosure No. 1.

School heads of the secondary are requested to bring list of their accomplishments in sports provincial, CLRAA, Palarong Pambasa/international; sports program for CY 2019-2020,

An attendance of 100% is enjoined. This memorandum also serves as travel authority of the participants.

Expenses for meals and snacks of the participants will be charged from Division INSET funds subject to the usual accounting and auditing rules and regulation.

The usual cooperation is earnestly appreciated.


ZENIA G. MOSTOLES, Ed.D., CESO V
Schools Division Superintendent

OFFICE MEMO
NO. 016 S 2019



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