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**SCHOOLS DIVISION OF BULACAN**



August 8, 2019

To: Division Chiefs  
Eddis Chairs of Elementary and Secondary Levels  
All Others Concerned

It was during the Division Monitoring and Evaluation Adjustment (DMEA) second quarter presentation that a huge backlog on the validation of SBM level of practice was observed by this Office. Cited as reasons for the deficiency were overlapping of activities and limited manpower to do the tasks.

It is in this aspect that a focal group discussion (FGD) is scheduled on August 28, 2019 (Thursday) @ 1:30PM @ DepEd SDO Conference Hall.

Participants in this activity include the (2) Assistant Schools Division Superintendent, Division Chiefs, EDDIS Chair of elementary and secondary levels, SGOD Chief and Education Programs Specialists of SMME.

Expected outputs of the activity are as follows.

- a. revisitation of SBM M&E validation tools;
- b. reorganization of the validators/possible inclusion of additional members/team as force multiplier);
- c. plan for capacity building skills for the district supervisors;
- d. preparation of workable schedule of SBM validation (i.e. well distributed from Q1 to Q4);
- e. list of identified roles between district supervisors and program specialist of SMME;
- f. identification of entry point for technical assistance as offshoot of validation;
- g. preparation of format of quick count/directory of SBM validated schools per quarter with notation/remarks of validators;
- h. possible modification of certificate for SBM validated schools

Full cooperation of all concerned is requested.

Very truly yours,

**ZENIA G. MOSTOLES, Ed.D., CESO V**  
Schools Division Superintendent

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