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July 22, 2019

To: Public Secondary School Heads of the following schools:  
San Miguel National High School;  
Vedaston R. Santiago High School;  
John J. Russell Memorial High School;  
Maligaya High School; and  
Partida High School  
All Others Concerned

Please be informed that the UP Sandiwa Samahang Bulakenyo, a duly-recognized student organization of the University of the Philippines Los Baños in the Province of Laguna, and the Bulacan Provincial Capitol, will conduct a **free University of the Philippines College Admission Test (UPCAT) Review** on July 27, 2019 (Saturday) and July 28, 2019 (Sunday) at San Miguel National High School, Brgy. San Juan, San Miguel Bulacan.

The participants in this event are select 300 Grade 12 Senior High School students (any strand) from the Municipality of San Miguel, Bulacan, 100 students will come from San Miguel National High School while the remaining 200 students will come from the other four public secondary schools in the said municipality.

Attached herewith is a communication dated July 8, 2019 from the UP Sandiwa Samahang Bulakenyo indicating the complete details regarding the conduct of the said activity.

The concerned school heads are hereby reminded of the following:

1. adjustments in schedules of classes that may be affected shall be made to insure compliance with DepEd Order No. 9, s. 2005 on Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith;
2. parents' permits shall be made a requirement for each student participating in the activity; and
3. no collection policy shall be enforced at all times.

Very truly yours,

**ZENIA G. MOSTOLES, Ed.D., CESO V**  
Schools Division Superintendent

DIVISION LETTER

No. 128, s. 2019



425



# UP SANDIWA SAMAHANG BULAKENYO

University of the Philippines Los Baños, College, Laguna 4031

✉ upsandiwasb@gmail.com

f @ UPSandiwaSB

## REQUEST LETTER FOR PARTNERSHIP

### EXECUTIVE COMMITTEE 2019-2020

Renée Anne Mendoza  
PRESIDENT

Israel Joshua Divinagracia  
VICE PRESIDENT

Harlene May Viesca  
SECRETARY

### COMMITTEE HEADS

Clara Nina Manlutac  
MEMBERSHIP

Jewel Sillano  
FINANCE

Maiah Cheng  
PUBLICATIONS

Neil Given Dimagiba  
EDUCATION & RESEARCH

Aleksandre San Gabriel  
EXTERNAL AFFAIRS

Dr. Roderick Javar  
SENIOR ADVISER

Engr. Melvin Ilang-Ilang  
JUNIOR ADVISER

08 July 2019

ZENIA G. MOSTOLES, Ed.D., CESO V  
Schools Division Superintendent  
Schools Division Office of Bulacan  
City of Malolos, Bulacan

Dear Ma'am Mostoles:

Greetings!

By: \_\_\_\_\_

Time: \_\_\_\_\_

The **UP Sandiwa Samahang Bulakenyo (UPSSB)** is a duly recognized organization of the University of the Philippines Los Baños and the provincial capitol of Bulacan, that aims to unite Bulakenyo students through significant actions and services to our community.

We, the members of UP Sandiwa Samahang Bulakenyo envision ourselves as instruments of the University and the community to promote unity and camaraderie among students and believe that education plays a big role in enhancing social awareness among students.

For the past five years, we have been conducting free reviews in the lone district of San Jose del Monte, in partnership with the LGU of the said city. **This year, we would like to expand our reach to the 3rd District of Bulacan by conducting a free UPCAT Review on July 27 (Saturday) and July 28 (Sunday) at San Miguel National High School (SMNHS).** Selected participants from all the barangays of San Miguel will be covered in this review.

In hopes of extending our free services to the rest of the aspiring Grade 12 San Migueños, we would like to ask for your humble office to be the partner school of our event. You may find the important information regarding the proposed UPCAT Review in San Miguel in the next page.



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### Proposed UPCAT Review 2019 in San Miguel, Bulacan

1. **Number of Grade 12 Participants (Public High Schools)**
  - a. Total of 300 Grade 12 students will be accommodated (any strand)
  - b. 100 out of the 300 Grade 12 students will be accommodated from SMNHS (any strand) as part of the partnership with UPSSB
2. **Venue**
  - a. Total of 7 rooms will be asked to be provided by SMNHS
    - i. 6 rooms for students (Mock Examination & Teaching Sessions; 50 students per room)
    - ii. 1 room for UPSSB members (Headquarters)
3. **Publicity** – SMNHS may be recognized as the partner school of UPCAT Review 2019 since they may provide the venue for the event
  - a. Social Media Publicity before and after the event (thru UPSSB's Facebook page, Twitter page, and Instagram page)
  - b. SMNHS will be recognized during the opening program of UPCAT Review 2019 on July 27 (Saturday)

### Roles of UP Sandiwa Samahang Bulakenyo

- Before the Event
  - Social Media Promotion and Publicity
  - Provision of copies of the UPCAT Review Booklet
- During the Event
  - Manpower
  - Registration
  - Proctors during the Mock Examination
  - Teachers during the Review Sessions
- After the Event
  - Clean up and egress of the 7 rooms after the event
  - Social Media Promotion and Publicity

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Israel Joshua Divinagracia  
**VICE PRESIDENT**

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**SECRETARY**

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Dr. Roderick Javar  
**SENIOR ADVISER**

Engr. Melvin Ilang-Ilang  
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The proposal in the previous page also serve as the terms and conditions we present to you for the event to be pushed through, but this is open for further negotiation and agreement. Your valuable partnership and collaboration will help students in San Miguel, Bulacan to gain more knowledge and understanding – which will help them pass the UPCAT or any other scholarship/college entrance examinations they plan on taking.

Should you have further questions or concerns, please do not hesitate to contact **Renée Anne Mendoza (0945-422-9724)** or send us a message thru [upsandiwasb@gmail.com](mailto:upsandiwasb@gmail.com).

We hope we can count on your support on this matter. We are optimistic and grateful for your favorable response. Thank you very much.

Respectfully yours,

**RENÉE ANNE M. MENDOZA**  
President  
UP Sandiwa Samahang Bulakenyo

Recommended by:

**ENGR. MELVIN ILANG-ILANG**  
Junior Adviser  
Instructor 7, UPLB