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SCHOOLS DIVISION OF BULACAN

Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
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To: Division Chiefs
Secondary School Principals
All Others Concerned

From: The Schools Division Superintendent

Subject: Meeting of Secondary School Property Custodian

Date: July 9, 2019

This is to inform all concerned that the distribution of the reference materials given by the Provincial Government of Bulacan (PGB) is on July 11, 2019 (Thursday) @ 9:00 AM, Conference Hall SDO Bulacan.

The property custodians are requested to attend personally to process the inventory custodian slips required by the PGB.

This letter serves as travel authority of the participants.

Transportation expenses of the participants can be charged from school local funds subject to the usual accounting and auditing rules and regulations.

The usual cooperation is earnestly appreciated.

ZENIA G. MOSTOLES, Ed.D., CESO V
Schools Division Superintendent

DIVISION LETTER
No. **116**, s. 2019



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