



April 29, 2019

To: Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

Please be informed that there will be a meeting of District English Advisers and Secondary English Department Heads/Coordinators on May 3, 2019, Friday, 8:00AM, at Baliuag North Central School, Baliuag North District, Baliwag, Bulacan.

The agenda of the meeting are as follows:

1. Accomplishment Reports;
2. Analyses on the results of 2018 Regional Schools Press Conference (RSPC);
3. English Area and Campus Journalism Action Plan;
4. Inputs on the upcoming Regional Writeshop on Literary Genre;
5. Upcoming English trainings and seminars; and
6. Other important matters.

The aforesaid attendees are advised to bring hardcopies of English Curriculum Guide (CG) and list of two (2) recommended English teachers per district/secondary school who will serve as regional writers of literary genre.

Transportation and snack allowance of the personnel involved in this activity shall be taken from canteen funds/local funds subject to the usual accounting and auditing rules and regulations.

This letter serves as Travel Order of the personnel involved in this activity.

An attendance of 100% is earnestly desired.

ZENIA G. MOSTOLES, Ed.D., CESO V
Schools Division Superintendent

DIVISION LETTER

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