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January 31, 2019

To: Concerned Public Secondary School Heads

Attached for appropriate action is the letter from the Philippine Red Cross Bulacan Chapter, Capitol Compound, City of Malolos, Bulacan dated January 21, 2019 on the invitation for the following Red Cross Youth Advisers to participate to the 1st National Training of Facilitators (NTOF) for Council Management Training Program on April 15-16, 2019 at a venue to be announced later:

1. Ms. Danica Mae Domingo – San Rafael National Trade School; and
2. Ms. Daisy M. Santos - Calumpit National High School.

It is understood that schedules of classes that may be affected, if any, shall be adjusted in pursuit of DepEd Order No. 9, s. 2005 on "Instituting Measures to Increase Engaged Time-On-Track and Ensuring Compliance Therewith".

Very truly yours,

ZENIA G. MOSTOLÉS, Ed.D., CESO V
Schools Division Superintendent

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Schools Division Superintendent



**PHILIPPINE RED CROSS
BULACAN CHAPTER**

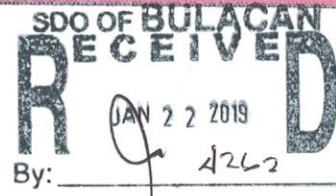
Mailing Address: Provincial Capitol Compound,
City of Malolos 3000, Bulacan, Philippines
Tele-fax : (+63) 896-0568 / 896- 1899
Email Address: bulacan@redcross.org.ph

For: **ZENIA G. MOSTOLES, Ed. D, CESO V**
Schools Division Superintendent
Schools Division Office of Bulacan

From: **Philippine Red Cross-Bulacan Chapter**

SUBJECT: **NATIONAL TRAINING OF FACILITATORS FOR COUNCIL MANAGEMENT TRAINING PROGRAM**

Date: **January 21, 2019**



The Philippine Red Cross would like to invite your RCY advisers namely **Ms. Danica Mae Domingo** from **San Rafael National Trade School** and **Ms. Daisy M. Santos** from **Calumpit National High School** to participate and represent the Philippine Red Cross-Bulacan Chapter to the 1st National Training of Facilitators (NTOF) for Council Management Training Program tentatively scheduled on April 15-16, 2019. The venue shall be announced later.

The training aims to enhance the skills in management and *Leadership of the advisers* to enable them to handle and facilitate Red Cross Youth activities in their respective councils, community and the local chapter. The training shall be completed by the advisers as a tool for developing the youth for holistic delivery of services of the PRC.

This activity would also contribute to the **One Billion Coalitions for Resilience** in terms of expanding **first aid and preparedness trainings, school safety and education road safety and education, including reforestation and environmental education.**

For your approval, please.

Thank you very much,

MADEL D. MARIANO
Chapter Service Representative
Red Cross Youth Service

Noted by:

RICARDO A. VILLACORTE
Chapter Administrator



**Philippine Red Cross
Red Cross Youth Department**

ACTIVITY TARGET

This activity aims to be the strategic action in establishing RCY councils in all education institutions, recruitment of youth volunteers and young humanitarian leaders and enhance community resilience to compliment the **strategic goal 1 and 3 of PRC** which is to strengthen vulnerable communities through integrated and inclusive humanitarian services and development programs that build safety and resilience against natural and human-induced hazards (strategic goal 1), and to strengthen Chapter performance through strong organizational foundation, sustained capacity, and greater accountability to partners and the community (strategic goal 3).

Moreover, the activity would also contribute to the Philippine Red Cross' commitment, as a National Society, in the **Manila Declaration** with regards to the implementation to engage with Safer Schools initiatives, with a focus on introducing risk awareness coupled with the Fundamental Principles of the International Red Cross and Red Crescent Movement and humanitarian values in schools (Commitment #16, Fast Changing World) and the commitment to develop mechanisms and tools to attract and retain volunteers (E, Targets).

In addition to this, the activity would also contribute to the **One Billion Coalition for Resilience** in terms of expanding first aid and preparedness trainings, school safety and education road safety and education and, reforestation and environmental education.

The activity design is a **multiplier effect** on recruited advisers, establishment of RCY council and 143 in schools and creation of humanitarian youth leaders. Each facilitator trained would have a target to conduct Council Management Training to at least 50 advisers. Each chapter and sub chapter would send at least 2 participants at which the number of facilitator graduate from this training would be 208 (104 x 2). The 208 facilitators would need to train at least 50 advisers expanding our reached to 10,400 recruited volunteers. Those 10,400 advisers would establish councils and create 143 to 10,400 educational institutions. To establish a council, one would need at least 43 youth and that would expand our youth volunteers and humanitarian leaders to 447, 200. Table below will show the breakdown per batch.

Batch	Trained RCY Facilitator	Target 1: Recruited RCY Adviser & 143 Volunteer	Target 2: Councils Established	Target 3: Recruited Youth Volunteers
Upper North Luzon	36 Facilitators	1,800	1,800	77,400
Lower North Luzon	20 Facilitators	1,000	1,000	43,000
Metro Manila and Rizal	20 Facilitators	1,000	1,000	43,000
South Luzon	32 Facilitators	1,600	1,600	68,000
Visayas	38 Facilitators	1,900	1,900	81,700
North Mindanao & Zamboanga Peninsula	42 Facilitators	2,100	2,100	90,300
South & Central Mindanao	20 Facilitators	1,000	1,000	43,000
Totals	208 Facilitators	10,400	10,400	447, 200



Philippine Red Cross Red Cross Youth Department

PARTICIPATION

The main participants of this National Training would be existing RCY Advisers from different Chapters. Each Chapter would be given an automatic 2 slots for participation, if a chapter would like to have more than 2 participants, they may nominate additional participants on a "first come first serve basis" until we've reached the maximum participation of trainees.

However, in cases that the chapter would like to have RCY youth leaders participate in the NTOF, RCY youth leaders must be 18 years old or older and have met the qualifications set.

QUALIFICATIONS & REQUIREMENTS

1. Existing RCY Adviser for at least 2 years
2. Must have undergone Council Management Training
3. Must be able to commit to be an asset and partner in the goal of establishing RCY Councils in all education institutions.
4. Advisee Council must be accredited by the National Headquarters
5. 18 years old and above for Youth Leaders
 - a. LDP trained
 - b. YITC Graduate
6. Must secure the following:
 - a. Application Form signed by the Chapter Administrator and duly noted by the Chapter Service Representative – Red Cross Youth
 - b. Photocopy of Membership Accident Assistance Benefit (MAAB) ID Card
 - c. Photocopy of Accreditation Certificate

TENTATIVE TRAINING SCHEDULES

1. Upper North Luzon – April 8-9, 2019
2. Lower North Luzon - April 15-16, 2019
3. Metro Manila & Rizal - April 4-5, 2019
4. South Luzon – April 25-26, 2019
5. Visayas – May 2-3, 2019
6. North Mindanao & Zamboanga Peninsula – May 9-10, 2019
7. South and Central Mindanao – May 16-17, 2019



**Philippine Red Cross
Red Cross Youth Department**

APPLICATION FORM FOR NATIONAL TRAINING OF FACILITATORS

PERSONAL INFORMATION		
Complete Name:		
Nickname:	Age:	Sex:
Contact Number/s:	Email Address:	Food Restriction:
Complete Home Address:		
EMERGENCY CONTACT PERSON		
Complete Name of Emergency Contact Person:		
Relationship:	Contact Numbers:	
Complete Address:		
RED CROSS MEMBERSHIP		
Chapter:	Category (check one):	
	Staff ()	Adviser () Years Active: Youth Leader ()
Council Name:	Council Address:	
MAAB Number:	Council Category	
	JRCY () SRCY () SPRCY () CRCY () COMRCY ()	
CONSENT		
<p>I understand that the Philippine Red Cross (PRC), staff and employees will exercise the due diligence and prudence required for the safety and well-being for the duration, place and participation for this event. This diligence would include oral and written instructions, whether given before or during the activity that if followed would ensure my safety. I agree to serve on a voluntary basis, without remuneration, and to hold the PRC free from any claims which may arise in connection with my participation in the activity and for the organization as a whole. This consent is made freely and willingly without reservation whatsoever and does so with full knowledge of the possible risk involved.</p>		
<p>_____ Signature of Applicant over Printed Name</p>		
SWORN STATEMENT	RECOMMENDED APPROVAL	
<p>I hereby certify that the above written information regarding this application is true and correct to the best of my knowledge.</p>	<p>I hereby certify that Mr/Ms/Mrs _____ is an eligible candidate to participate in the National Training of Facilitators on</p>	
<p>_____ Date and Signature of Applicant over Printed Name</p>	<p>_____ Signature over Printed Name CSR-RCY</p>	<p>_____ Signature over Printed Name Chapter Administrator</p>