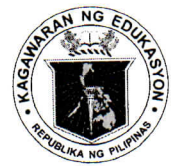




Department of Education  
Region III

**SCHOOLS DIVISION OF BULACAN**

Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
Website: [www.bulacandeped.com](http://www.bulacandeped.com) ☐☐☐ Email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)



September 18, 2018

To: Division Chiefs  
Concerned Secondary School Heads  
All Others Concerned

In preparation for the Division Training-Workshop on Administrative Skills for Junior and Senior High Schools Administrative Staff, the following are advised to attend a planning meeting on September 26, 2018 (Wednesday) 9:00AM at SDO Bulacan, 3<sup>rd</sup> floor Conference Hall.

1. Lolita V. Bucot, RGC, Guidance Coordinator III, San Rafael Trade School
2. Julienne Mhae DG. Perez, Administrative Assistant, CSC FO - Bulacan
3. Angelita G. Valencia, AO V, FF Halili National Agricultural HS
4. Ellen M. Suatengco, AO II, Balagtas National Agricultural HS
5. Meynard B. Baptista, AO II, Sta. Maria NHS/Catmon NHS/Parada NHS
6. Darlene Astea G. Ramos, AO II, Calawitan HS/Akle HS/Sapang Bulac HS
7. Paulo Mari C. Cruz, AO II, Bajet Castillo HS/ EVVDMS/Jaime Vistan HS
8. Jester Adriano, Administrative Assistant II, San Francisco Xavier High School

This letter will serve as the travel authority of the participants.

Your usual cooperation is highly appreciated.

  
**ZENIA G. MOSTOLES, Ed.D., CESO V**  
Schools Division Superintendent

DIVISION LETTER  
No. 205 , s. 2018

51.05