

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION III**

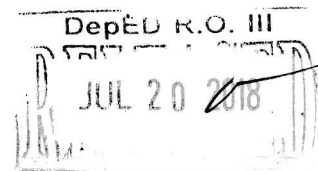
Matalino St., D.M. Government Center, Maimpis, City of San Fernando (P)  
Website: [www.deped.gov.ph/regions/region-iii](http://www.deped.gov.ph/regions/region-iii) Email: [region3@deped.gov.ph](mailto:region3@deped.gov.ph)  
Tel: (045) 5988580 - 89 • Fax Nos. (045) 402-7003 - 05



July 19, 2018

**ADVISORY**

No. 262, s. 2018



To : **SCHOOLS DIVISION SUPERINTENDENTS**  
**(Bulacan, San Jose Del Monte City, Nueva Ecija, Pampanga,**  
**Tarlac Province)**

From : **THE REGIONAL DIRECTOR**

Subject : **CONSULTATIVE-WRITESHOP ON THE DEVELOPMENT OF**  
**ASSESSMENT CHECKLIST FOR GRADES 1 TO 3**

1. The Department of Education (DepEd) through the Bureau of Learning Delivery – Teaching and Learning Division will conduct a Consultative-Writeshop on the Development of Assessment Checklist for Grades 1 to 3 on July 23-27, 2018 at the El Cielito Hotel, Sta. Rosa, Laguna.
2. In this connection, we would like to request the participation of the Division/District Supervisors/ and Principals/ School Heads from your respective divisions. (see Enclosure No. 1) for reference. This advisory will likewise served as authority to travel of the participants stated in the attached Enclosure.
3. Participants are requested to bring existing assessment checklist appropriate for learners aged 6 to 8 years old.
4. Meals and other incidental expenses relative to the conduct of the Consultative-Writeshop shall be charged against 2018 BEC funds under the Activity Code No. AC-18-BLD-TLD-BEC-055 subject to usual government accounting and auditing rules. The aforementioned fund will be downloaded to the respective region/division. Actual travel expenses incurred by the participants shall be charged against local funds.
5. Attached is DepEd Memorandum No. 235, s. 2018 for your reference.
6. For information and compliance.

For the Regional Director:

**PEDRO Q. PASCUA, Ph.D.**  
Chief Administrative Division  
Administrative Division

Enclosure No. 1

**LIST OF REGION III PARTICIPANTS IN THE CONSULTATIVE-WRITESHOP ON THE  
DEVELOPMENT OF ASSESSMENT CHECKLIST FOR GRADES 1 TO 3  
JULY 23-27, 2018  
EL CIELITO HOTEL, STA. ROSA, LAGUNA**

<b>DIVISION</b>	<b>NAME OF PARTICIPANT</b>	<b>POSITION</b>
CLMD RO3	Rosalinda S. Ibarra	EPS
Bulacan	Agnes Reyes	EPS
	Jennifer Quinto	PSDS
	Charito Laggui	Principal
	Teresita B. Alquiza	PSDS
	Teresita A. Chan	PSDS
	Alicia Sacdalan	Principal
	Annalisa Villanueva	PSDS
	Lerie Bergado	PSDS
	Rene Cruz	PSDS
	Nora G. Manalo	PSDS
SJDM	Nerliza Carpio	Principal
	Zenaida Aguirre	Principal
	Marlon Daclis	EPS
Nueva Ecija	Beverly Mangulabnan	EPS
	Marife Irang	Principal
Pampanga	Norily Baluyut	EPS
Tarlac Province	Catalina Castaneda	EPS
	Maria Lorena Laurden	Principal
	Rhea Madamba	PSDS



Republic of the Philippines  
Department of Education

DepEd Complex, Meralco Avenue, Pasig City, Philippines  
Direct Line: (632) 633-7202/687-4146 Fax (632) 631-5057  
Email: lorna.dino@deped.gov.ph website : www.deped.gov.ph

2018  
30/6  
DepEd  
DEPARTMENT OF EDUCATION

357068

*Undersecretary for Curriculum and Instruction*

MEMORANDUM  
DM-CI-2018-00235

TO : Regional Directors  
Regions III, IV-A, NCR, VII, XI, XII  
Schools Division Superintendents  
Regional and Division Supervisors in-charge of Kindergarten

FROM : *Lorna A. Dino*  
**LORNA DIG DINO**  
Undersecretary for Curriculum and Instruction

SUBJECT : **PARTICIPATION TO THE CONSULTATIVE-WRITESHOP ON THE DEVELOPMENT OF ASSESSMENT CHECKLIST FOR GRADES 1 TO 3**

DATE : June 26, 2018

Pursuant to the DepEd order No. 8, s. 2015, Policy Guideline of Classroom Assessment for the K to 12 Basic Education Program and in line with the SDG 4.2 commitments, the Bureau of Learning Delivery-Teaching and Learning Division will conduct **Consultative Writeshop on the Development of Assessment Checklist for Grades 1 to 3 on July 23-27, 2018 at Sta. Rosa City, Region IV-A CALABARZON. Venue will be coordinated later.** The activity aims to gather existing assessment materials for children ages 6 to 8, document review on Early Learning Framework of ages 0 to 8 years old Developmental Standards, and develop Assessment Checklist for Children ages 6 to 8. This is to address the demands of our early grades teachers in ensuring the smooth transition of children's developmental progress from kindergarten to grade level.

In this connection, we would like to invite the attached list of participants who are Regional/Division/District Supervisors/ and Principals/School Heads. It is requested that all participants will bring existing assessment checklist appropriate for learners ages 6 to 8 years old.

Meals and other incidental expenses related to this activity shall be charged against 2018 BEC Funds under the Activity Code No. AC-18-BLD-TLD-BEC-055 subject to the usual government accounting and auditing rules and regulations. Actual travel expenses incurred by the participants shall be charged through **local funds**. Please note that funding will be downloaded to the respective regions/divisions. To facilitate processing of financial matters, the concerned regions/divisions are requested to send or email an acceptance letter using the attached template.

For additional details, you may coordinate with Dr. Jocelyn Tuguinayo/Forcefina Frias, Teaching and Learning Division (TLD) at Tel. No. (02) 638-4799/687-2948 or email address at [finafrias@yahoo.com](mailto:finafrias@yahoo.com)/[joytug@yahoo.com.ph](mailto:joytug@yahoo.com.ph).

Thank you for your continued support to our programs and projects.

**Workshop of the Development of Assessment Checklist for Grades 1 to 3**

Sta. Rosa City, Region IV-A CALABARZON, June 23-27, 2016

**Testative Program Matrix**

Time	Monday (Day 1)	Tuesday (Day 2)	Wednesday (Day 3)	Thursday (Day 4)	Friday (Day 5)
	Management of Learning				
6:00-8:00 AM		8:00-8:30 <b>8:30 - 9:00 Workshop mechanics</b> - Group Reflection Small group sharing of assessment	<b>Brief Discussions - Domains</b> to include in the checklist for Grades 1 to 3	<b>Group presentation 1</b> (plenary) - output of Writing 1 - by grade level	<b>Group presentation 2</b> (plenary) - output of Writing 1 - by grade level
	Arrival and Registration	<b>Workshop 1</b> Discuss answers on the following guide questions: How should we assess Gr 1 to 3 learners? - What existing tools do we use? - What are the advantages in providing assessment tools to our Gr.1 to 3 teachers? Presentation and Sharing of Group Reflection - by grade level	<b>Writing 1 - Draft Checklist</b> using Output from Workshop 2 (with the assigned technical staff) - by grade level/domain	<b>Revision outputs -</b> with the assigned Technical staff	- input with Technical Staff
9:00-10:00	<i>first meal</i> - AM Snacks			<b>BREAK</b>	
10:00-10:30 AM	<b>Opening Program</b> - <b>Direction Setting</b> , Dir. M. Alwaysds DO 8, s. 2015) - <b>Statement of Purpose</b> , Dr. R. Villanaz			<b>Small Group Conferencing 1</b> -peer review of the revised output per grade level with the assigned technical staff	Printing and submission of outputs
10:30-11:30 AM					
11:30-12:00 AM	<b>Input Session 1</b> - Overview of Assessment Appropriate for Young Children	Discussion of Tasking for the Workshop 2 - by grade level grouping (template will be provided)			
12:00-1:00 PM		<b>LUNCH</b>			
1:30-2:30 PM	<b>Input Session 2</b> Presentation of Early Learning Framework for 0 to 8 vis-a-vis Developmental standards across ages 0-8 Developmental milestones of learners ages 6 to 8 (Grade 1 to 3) & what skills they require	<b>Workshop 2</b> (with assigned Technical Staff per quarter) Document review (copy provided) - Early Learning Framework for ages 6 to 8 - Developmental Standards for ages 6 to 8	<b>Writing 1 continue.....</b> With assigned Technical staff	<b>Continued: Revision 2</b> The Whole Document by grade level	<b>Closing Program</b>
2:30-3:00 PM					
3:00-3:30 PM		<b>BREAK</b>			<i>AM Snacks - last meal</i>
3:30-5:30 PM	<b>Input Session 2</b> <b>Review of Assessment Principles</b> - DAP-based Assessment - Child-centeredness &	<b>Reporting of Output 2</b> Based on Small Group Workshop 2	<b>Status Checking of the initial draft checklist</b>		
		<b>Revision of Output 2</b>	Sample presentation of the draft output		
6:30-7:30 PM			<b>DINNER</b>		
<b>Technical Staff</b>					

Ms. Joy Tuguinayo, Ms. Fina Frías, Mr. Jonny Bendaal, Mr. Ferdi Bergado



## LIST OF PARTICIPANTS

### consultative - Workshop on the Development of Assessment Checklist for Grades 1 to 3

	Division	Regional/Division/ Coordinators	Designation	Contact #	Total
Region III		Rosalinda Ibarra	EPS-Kinder		1
	SDO-Bulacan	Agnes Reyes	EPS		1
Region III	Bulacan - Calumpit N.	Jennifer Quinto	PSDS - Kinder	09258314914	1
	Bulacan Dist.	Charito Laggui	Principal		1
	Obando Dist	Teresita B. Alquiza	PSDS - Kinder		1
	San Ildefonso North	Teresia A. Chan	School Head		1
	San Ildefonso	Alicia Sacdalan	Principal		1
	Pulilan Dist.	Annalisa Villanueva	PSDS		1
	Sta. Maria	Lerie Bergado	PSDS		1
	Pandi	Rene Cruz	PSDS		1
	Paombong	Nora G. Manalo	PSDS		1
Region III	SJDM City	Nerliza Carpio	Principal		1
	San Jose Del Monte	Zenaida Aguirre	Principal		1
	San Jose Del Monte	Marlon Daclis	EPS		1
Region III	Nueva Ecija	Evelyn Mangulabnan	EPS - Kinder	09279365076	1
		Marife D. Irang	Principal	09279365076	1
Region III	Pampanga	Norily C. Baluyot	EPS - Kinder	09294189365	1
Region III	Tarlac	Catalina N. Castañeda	EPS - Kinder	09987919180	1
		Maria Leonora Laurden	Principal		1
		Rhea Madamba	District Supervisor		1
Region IV-A		Elena Lopez	EPS-Kinder/MTB	09996653323	1
Region IV-A	Cavite	Mary Ann M. Batino	EPS-Kinder	09215866024	1
Region IV-A	Sta. Rosa City	Luhinia F. Ofren	Chief, CID		1
		Maribel de Vera	EPS-Kinder	09422542322	1
		TBD	Principal		1
		TBD	Principal		1
	Calamba City	Enelyn Badillo	EPS-Kinder/Private	09213973978	1
	Cabuyao City	Buena G. Villanueva	Principal	0939902641	1
	Biñan City	Rhea D. Bilbes	Principal		1
NCR	Quezon City	Marimel Jane H. Polita	EPS - Kinder	09177349155	1

		TBD	Principal		1
NCR	Malabon City	Dalisay Esguerra	EPS - Kinder	09167131185	1
	Pasig City	Oranbo ES -TBD	Principal		1
NCR	Makati City	Nenita Soberano	EPS-Kinder		1
		TBD	Principal		1
Region VII	Bohol	Susana Magbago	Principal		1
		Amelia Ancog	Principal		1
Region XI	Davao City	Janete B. Esteban	EPS-Kinder	09164848222	1
Region XII	Sarangani	Garelene Agnes V. Dona-al	EPS-Kinder/Private	09266016109	1
		Laforesa Maguate	EPS-Kinder/MTB		1
	BCD-DepEd-CO	Karen Lay	SEPS		1



Republic of the Philippines  
Department of Education  
**BUREAU OF LEARNING DELIVERY**  
4th Floor, Bonifacio Bldg., DepED Complex  
Meralco Avenue, Pasig City



July \_\_\_\_\_, 2018

**MARILETTE R. ALMAYDA**  
Director III  
OIC, Office of the Director IV  
Bureau of Learning Delivery  
Department of Education  
DepEd Complex, Meralco Avenue  
Pasig City

Dear Dir. Almayda:

This has reference to your request for acceptance of the Division of \_\_\_\_\_ to facilitate the processing of payment for the transportation expenses of writers/participants from our Division re the conduct of **Writeshop on the Development of Assessment Checklist for Grades 1 to 3 on July 23-27, 2018** with the details below:

Names of Participants	Budget estimate per participant Luzon pax - Php3,500.00 Visayas pax - Php10,000.00 Mindanao - 12,000.00	Total Amount

This Office will facilitate their actual travel expenses incurred upon return to our respective region/division/school station.

Thank you for your trust and looking forward to the success of this endeavour.

Very truly yours,

\_\_\_\_\_  
Regional Director/Schools Division Superintendent/OICs